



Greenbelt Homes Inc.

A COMMUNITY FOR PEOPLE WHO VALUE COMMUNITY

Notice of Meetings and Agendas for Board of Directors Strategic Planning Work Sessions

Monday, June 21, 2021, 7 pm to 10 pm

Sunday, June 27, 2021, 1 pm to 5 pm

Via Zoom

Facilitator: Becky Roberts

Objectives of Board Work Sessions

- To discuss key strategic issues faced by GHI in the coming year.
- To update GHI's annual plan to reflect board priorities for actions in the next year.
- To hear from all participants, including new board members.

Preparation for Remote Participation

- To the extent possible, arrange to participate from a quiet, distraction-free area. (Occasional surprise visits and noise from kids, cats, and dogs are understood.)
- Join using a computer with reasonable size screen rather than a cell phone. We will be reviewing the Board Action Plan so we want you to be able to see it!
- Please keep your webcam on. (Kick the beer cans and dirty socks under the couch, or use a virtual background.)
- Have patience with the challenges of virtual meetings including technology glitches, difficulty looking each other in the eye, etc.

AGENDA for Monday, June 21, 2021, 7:00 pm to 10:00 pm

- 7:00 Welcome and overview of working sessions**
- 7:15 Introductions**
- 7:30 Strategic Issue 1, Transitions**
- 8:05 Break**
- 8:20 Strategic Issue 2a, Governance (Workload and Structure)**
- 9:00 Break**
- 9:10 Strategic Issue 2b, Governance (Process)**
- 9:50 Wrap-up**
- 10:00 Adjourn**

AGENDA for Sunday, June 27, 2021, 1:00 pm to 5:00 pm

- 1:00 Welcome and overview of working session**
- 1:10 Strategic Issue 3, GHI Infrastructure, including water pipes**
- 1:50 Strategic Issue 4, Records Management and Information Technology**
- 2:30 Break**
- 2:45 Update of Board 12-Month Action Plan**
- 3:45 Break**
- 4:00 Review and Prioritization of Board Action Plan**
- 4:30 Wrap-up and Closing**
- 5:00 Adjourn**

Attachments:

Attachment #1 - Board Action Plan as of 6-17-2021

Attachment #2 - List of Strategic Plan Priorities to be Considered

Attachment #3 - List of Current Committees and Task Forces

Attachment #1

2-5 Yr. Strategy		#	GHI 2019-2020 (12 Month) Strategic Action Plan Work Plan: Actions	Priority	Board	Cmte	Staff	Comments on status	Status
Goal	Objective								
A. Buildings & Property	A.1. Complete HIP through 2020	A.1.a	Complete Year 5 and 5+ of HIP.	A	X		X	Completed	Complete
		A.1.b	Continue member education - continue E-Newsletter updates, webinars.	A	X	BLD & COM	X	Completed.	Complete
		A.1.c	Continue frame crawl space improvements including asbestos removal.	A	X		X	Completed.	Complete
		A.1.d	Continue documentation of HIP for posterity. Staff and the contractor should prepare a report summary at the end of each year to be submitted to the Board of Directors (BOD).	B	X		X	Completed. A final report regarding the HIP was presented to the Board on May 6, 2021.	Complete
	A.2. Implement sustainable practices	A.1.e	Arrange a function to celebrate successful HIP completion.	B	X	MOC	X	Currently being planned by the MOC.	In process
		A.2.a	Install solar PVES in the admin complex.	A	X		X	During the 5/11/18 annual meeting, the membership gave approval to proceed with the project. On 9/6/18, the Board approved a power purchase contract agreement with SES Inc. Installation of the panels is complete and the contractor is awaiting Pepco's approval to turn on the system. On May 6, 2021, the Board decided to establish a task force to re-negotiate the contract with SES Inc. to a pre-power purchase agreement	In process
		A.2.b	Investigate the feasibility of installing a solar hot water system for the Parkway Apts.	B	X	BLD	X	On hold.	Started.
		A.2.c	Implement pilot program for testing performance of heat-pump water heaters.	B	X	BLD	X	All eleven units have been installed in crawlspaces of masonry homes. Staff will continue to monitor the performance of these units.	In process
		A.3.a	Correct sandblasting and crack damage and repoint mortar joints on brick units.	A	X		X	Repairs were done to 10 units in 2019 and to 22 units in 2020.	In process
		A.3.b	Continue to study program for inspections of building exteriors and yards.	A	X	EBYTIF	X	On February 18, 2021, the Board accepted a report from the Yards and Exteriors Task Force and decided the scope of an inspection program for 2021.	Complete

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A.3.c	Negotiations with WSSC re: water pipe replacements for masonry homes.	A	X	X	Board and the City of Greenbelt sent a letter to WSSC's General Manager in 2019, asking for negotiations to be resumed and pipes to be replaced in conformance with the 1958 agreement. WSSC's General Manager responded on Jan 31, 2020. On November 3, 2020, a joint letter signed by the Board President and City of Greenbelt Mayor was sent in response to the WSSC's Manager's letter. On March 4, 2021, the Board discussed WSSC's response to the November 3, 2020 letter and decided that GHI would accept WSSC's position to not replace the pipes at this time; but honor the 1958 agreement to operate and maintain GHI's water and sewer systems.	Complete
A.3.d	Consider appropriate solutions for fencing, sheds, plants, rain barrels, patios, etc.	B	X	ARC	The Board approved changes to GHI's rules for fences on August 20, 2020.	In process
A.3.e	Storm Water Management Task Force continues to address drainage issues.	B	X	SWTF	On 2/7/2019, the Board of Directors accepted the SWMTF's proposition that GHI participate in a MDNR-funded project through UMD as a pilot study to test-proof the concept for mapping non-tidal flood risks. On 2/15/2019, the UMD received a grant for the Development of a Community Guide to Assessing Non-Tidal Flood Impacts in Maryland. The grant funding period ends on 6/30/2021, although an extension is possible due to the pandemic. The SWMTF recommended the hiring of a part-time green infrastructure staff person to facilitate the integration of green stormwater infrastructure practices. This staff position has been hired.	Ongoing
A.3.f	Plan for continued improvement work including replacement of plumbing pipes.	A	X	BLD	On February 20, 2020, the Board approved the hiring of a consultant (ETC Inc.) to evaluate the condition of water supply and waste pipes in a sample of frame and masonry homes, provide a report on replacement options, provide a report on the performance of epoxy lined pipes in 2 units and design a pilot study to evaluate methodologies for replacement of the piping. The Board reviewed ETC's report on November 19, 2020 and decided not to have the consultant design the pilot study. On January 21, the Board directed the Buildings Committee to advise the next planning steps that should be undertaken	In process

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	A.3.g	Implement Admin complex security.	A	X	STF	X	On June 18, 2020, the Board approved a contract for the installation of an access control system for the Admin Building. The system has been installed. After two exterior lighting fixtures are installed by staff, this work plan item will be completed.	In process
	A.3.h	Implement Parkway apartment infrastructure improvement program.	A	X	Fin	X	The GDC Board accepted a capital improvements' plan that staff prepared in 2018. On November 19, 2020, the GDC Board decided that GDC will continue to request loans from GHI for the capital improvements program as needed.	Complete
A.4 Coordinate efforts w/ external entities e.g., City, County, State, Fed govt, Maryland-National Capital Park and Planning Commission (MNCPPC)	A.4.a	Collaborate with City of Greenbelt re: Zoning Rewrite Project.	A	X	ZTF	X	The Board formulated GHI's response to the M-NCCPC's Greenbelt Neighborhood Study Report and Draft Neighborhood Conservation Overlay Zone Standards for Greenbelt and met with the City Council on July 20, 2020 to discuss GHI's position on the proposed NCOZ Standards for Greenbelt. Awaiting draft NCOZ from M-NCCPC.	in process
A.5 Enhance and improve buildings and grounds	A.5.a	Expand Fee-For- Service program.	A	X	BDTF	X	The Board decided that this review should be undertaken by a Business Development Task force that it passed a motion to establish. Unfortunately, no members volunteered to serve on this task force.	Not started
	A.5.b	Develop policy for storage of recreational vehicles in GHI Boat Lots.	A	X		X	Task Force was established on 12/3/2020 and submitted a policy that the Board reviewed on March 18, 2021. The draft policy was edited by the communications committee. On May 6, 2021, the Board directed the task force to make revisions to the draft policy.	In process
B.1 Develop long-range strategic plan	B.1.a	Develop a long-range plan for the GHI organization.	A	X	LRPC	X	The LRPC is working on this assignment.	In process
B.2 Improve operation of the Board	B.2.a	Provide training for Board & Audit Committee on critical oversight matters as needed, incl. finances.	A	X		X	An orientation work session was held for the 2020-21 Board on 12/8/2020. On 12/8/2020, staff held a training program on interpreting financial statements. Two orientation programs and a training program on interpreting financial statements have been held for 2021-22 Board.	Ongoing
	B.2.b	Create understudy program for Board officers.	A	X		X		Not started
B. Organization & Infrastructure	B.2c	Investigate all aspects of continuing to hold virtual Board, committee and membership meetings post Covid-19.	A	X		X	Training and infrastructure may be required. The Board may consider establishing a task force.	Not started

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B.3 Improve committee operation and promote member involvement	B.3.a	Provide training for committee chairs.	A	X	X	X	Last training program for committees was held in September 2018. Plan to hold another training program in 2021.	Ongoing
	B.3.b	Increase participation in committees.	A	X	MOC	X	Last volunteer recognition event was held on October 16, 2019.	Ongoing
B.4 Prepare for succession of administrative staff	B.3.c	Continue volunteer recognition program.	A	X	MOC	X		Ongoing
	B.4.a	Plan for succession of General Manager.	A	X	TSTF	X	The Board passed a motion on December 3, 2020 to establish a Transition and Sustainability Task Force and allocate \$7,500 for hiring a consultant to assist the task force with its work. The consultant was hired. A work session between the Board and the task force took place on June 7, 2021.	In process
B.5 Review and develop policies	B.5.a	Revise, update and implement record retention policy. Recommend storage methodology for historical documents.	A	X	RRTF		Staff prepared a draft records' retention policy. The Board subsequently appointed a task force to recommend historical documents that should be retained and how they should be stored. The task force is currently working on this assignment.	In process
	B.5.b	Establish policy to define business relationship of GHI & GDC.	A	X	GDC TF	X	The GDC Board reviewed a draft agreement on June 3, 2021 that the task force formulated and asked the GHI Finance Committee to recommend an amount that GDC should pay GHI for the services GHI provides.	In process
B.6 Review bylaws issue	B.6.a	Need to address 'new acquisition of property/business opportunity' clause in GHI bylaws.	B	X	GDC TF	X	The task force has recommended parameters for purchase of new property that the GDC Board accepted on June 3, 2021.	Complete
	B.7.a	Conduct a business process review. Include financial systems and procedures, maintenance system, records management, and knowledge transfer in scope.	A	X		X	Staff continues to work on this task and is making further changes as the new property management system is being implemented.	In process
B.7 Increase operational efficiency	B.7.c	Consider hiring a consultant to assist with the design of an electronic filing system for all GHI records.	C	X	RRTF	X	Staff's top priority for 2021 is to successfully implement the integrated property management system. It is also prudent to postpone this task until the records retention task force completes its work and the Board adopts a records retention policy.	Not started
	C.1.a	Analyze and consider pursuing business opportunities and implementing fee-for-service, including but not limited to those recommended by the LRPC.	B	X	BDTF	X	On 4/2/2020, the Board decided to establish a Business Development task force to explore the feasibility of specific business opportunities that the Long-range planning Committee recommended. No member applied to serve on the task force.	In process
C. Financial Stability								

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C.2 Continue education programs on GHI finances and produce them as webinars	C.2.a	Review and revise Tom Jones' breakdown of fees and distribute to relators and vendors.	A	X	FIN	X		Not started
	C.2.b	Ask Finance committee to produce three articles per year to be printed in the E-News and placed on the website.	A	X	FIN	X		Not started
	C.2.c	Continue education program on GHI finances including member charges, inflation, value of money, what's included in monthly charges, replacement reserves' program	A	X	FIN	X		Not started
C.3 Increase grant-based income opportunities	C.3.a	Partner with City and County to identify grant opportunities. Align ourselves with outside sources to identify grant opportunities.	A	X		X		In process
C.4 Manage finances to address issues that arise.	C.4.a	Review investment policies.	A	X	INVC	X	On 7/11/2019, the Board reviewed the Investment Committee's report regarding the Prudent Person Rule that is applicable to GHI and whether to hire an Investment advisor. On July 9, 2020, the Board adopted a revised charter for the Investment Committee. On February 4, 2020, the Board adopted a revised GHI investment policy that the investment committee recommended.	Complete
	C.4.b	Pursue legislative action to address Prudent Person Rule restrictions on GHI investments.	B	X	LGAC	X	On June 3, 2021, the Board reviewed the LGAC's recommendations regarding actions that GHI should pursue to have the law changed to remove the restrictions on GHI investments. No action was taken pending advice that the Board will seek from legal counsel about the legitimacy of hiring an investment management company to invest GHI funds in accordance with the prudent investor rule.	In progress
C.5 Explore other money saving opportunities	C.5.a	Explore holding equity of 10-40 percent in some member units.	C	X	FIN & INVC	X		Not started
D.1 Attract people drawn to co-ops & community living	D.1.a	Assign goal of attracting people to cooperative and community living to	A	X	COM/ MARK			Ongoing

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		Communications and Marketing Committee.							
D.2 Coordinate efforts w/external entities	D.2.a	Continue to refer issues to LGAC (Legislative and Government Affairs Committee) and have them monitor and report back. Include federal, state, county and city issues.	A	X	LGAC	X	LGAC recommended and the Board approved a task force to advocate GHI's position re: Maglev project. LGAC drafted a letter which the Board President sent to the Maryland Transportation Authority stating GHI's position on the Environmental Impact Study for the I-495 Beltway and the BW Parkway expansion project.	Ongoing	
	D.2.b.	Advocate for adequate public transit resources to be provided to the GHI community.	A	X	MOC	X	On November 5, 2020, the Board requested the Member Outreach Committee to survey the membership re: Use of Public Bus Services. The Board President sent a letter to the WMATA stating GHI's opposition to proposed budget cuts.	In process	
	D.3.a	Influence the shape of the Common Ownership Communities (COC) program in PG Co and MD.	A	X	LGAC			In process	
E. Internal Communication	E.1 Increase cooperative living education, including about coop finances	Develop process for welcoming new members (and engaging existing members). As part of the process, revamp New Member Social to become educational; rename it to be broader than just social. Continue one on one visits between Board/MOC members and new members during their first 3-6 months.	A	X	MOC	X	GHI's Maintenance Director visits new members after they move in and request a visit, to discuss maintenance responsibilities. New members are given the opportunity to meet with Board members and/or MOC members. On November 5, 2020, the Board approved a Court Communicator program that the MOC recommended.	Ongoing	
	E.2 Increase cooperative spirit	Conduct a member survey every two years. Should collect input geared to improving GHI.	C	X	MOC	X	The Member Outreach Committee presented a member survey report to the Board on 9/5/19.	Ongoing	
	E.3 Use technology for improved member access and communication	Member Outreach Committee to review pre-purchase process. Provide feedback on whether it conveys the obligation and spirit of the co-op. Implement a proactive social media strategy (planned, regular tweets; use of GHI's Facebook page for official dissemination of information.	A	X	MOC	X	On September 19, 2019, the Board authorized the Board President to appoint a member of the communications committee as the editor of GHI's Facebook page.	Not started	
	E.3.a		A	X	COM	X		In process	

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E.4 Improve member handbook	E.3.b Investigate how to employ internet technology to increase opportunities for participation in meetings and overall transparency.	A	X	IT TF	X		In process
E.3.c	Improve GHI website per recommendations from membership survey.	A	X	COM	X	The Board passed a motion on December 3, 2020, to establish a task force to recommend upgrades of the website. This work is progressing.	In process
E.4	Upgrade member handbook.	A	X	COM	X	On September 17, 2020, the Board directed the Communications Committee to review and recommend revisions to the format of the Member Handbook.	In process

Committees and Task Forces	
AM TF - Addition Maintenance Task Force	LGAC - Legislative and Government Affairs Committee
BDTF - Business Development Task Force	LRPC - Long Range Planning Committee
BLD - Buildings Committee	MOC - Member Outreach Committee
BTF - Board Task Force	RRTF - Record Retention Task Force
COM/MARK - Communications & Marketing Committee	STF - Safety Task Force
EBYITF - Exterior Buildings and Yard Inspection Task Force	SWTF - Storm Water Task Force
FIN - Finance Committee	WC - Woodlands Committee
GDCTF - GDC/GHI Relationship Task Force	ZTF - Zoning Task Force
INVC - Investment Committee	
IT TF - Information Technology Task Force	

Priority
A. Must be addressed within a year
B. Everything in between A and C; this could include items of high importance but not high urgency
C. Probably won't get to it within a year but want it on the list

Priorities to be Considered for Inclusion in the Strategic Management Plan

(Contributed by individual Board, Committee members and staff)

Attachment #2

A. Buildings and Property

- a. Consider replacing the current SES Inc. solar pves agreement with a pre-paid purchase agreement.
- b. Complete the review of the GHI permit process for building improvements.
- c. Undertake a pilot program covering the replacement of plumbing pipes in masonry and frame homes and including provision of cold water shutoff valves inside homes.
- d. Develop and implement a plan to foster the widespread utilization of electric vehicles in the GHI community.
- e. Investigate whether electric wiring in frame and masonry homes should be replaced as stated in the GHI replacement reserves plan and if 125-amp electric services and building feeders from Pepco should be upgraded, to accommodate members' ownership of electric vehicles in the future.
- f. Consider whether to move forward with installation of heat pump domestic water heaters in masonry homes and undertake a pilot program to ascertain whether heat pump domestic water heaters can be installed in the frame homes.
- g. Revitalize the process for establishing additional non-smoking building rows.
- h. Consider measures that should be implemented to enhance the security of residents at 10 Southway.
- i. Explore the feasibility of acquiring non-GHI owned properties in our community if they become available for sale.
- j. Assess the performance of the 2021 yard exterior and building inspection program and decide whether changes should be made to the program going forward.
- k. Decide whether to pursue negotiations with WSSC for the planned replacement of underground water supply pipes for masonry homes.
- l. Stormwater Task Force - Identify all sites with major storm water issues in GHI and develop a plan to mitigate the drainage problems. Require an update from the task force and completion milestones to be met.
- m. Address hazardous walkways.

Priorities to be Considered for Inclusion in the Strategic Management Plan

(Contributed by individual Board, Committee members and staff)

Attachment #2

B. Organization and Infrastructure

- a. Continue planning for the transition to a new General Manager.
- b. Board/Committee/Task Force reform:
 - Consolidate committees: treat each committee as a mini- Board of Directors; Task Forces should have a finite length of time and specific charges:
 - Buildings Committee- oversees Stormwater, Sustainability TF.
 - ARC- oversees Permits.
 - Long Range Planning – oversees Transition TF, Zoning TF.
 - Finance- oversees Investment, Business Development.
 - Communications- oversees Marketing, Website and IT Task Force, Legislative Affairs.
 - Member Outreach- oversees Bicycle, Companion Animal, Woodlands, Court Communicator Program, Yard Inspection Program.
 - Empower staff and/or standing committees to make decisions to reduce the number of items the Board needs to decide on.
 - Restrict the staff liaison requirement to overarching committees where staff expertise is needed.
 - Consider whether the virtual meeting option should be permanent.
 - Implement actions to make Board meetings more efficient.
 - Update/revise/implement a means by which Directors can collaborate on items of interest/concern and complaints panel reports using a dynamic system (GoogleDocs?) instead of static systems such as DropBox and email.
- c. Approve a record retention policy, decide where historical records should be stored, and establish an electronic filing system for GHI documents.
- d. Complete the installation of the Yardi property management system.
- e. Re-design the GHI website.
- f. Formulate a policy to facilitate the expeditious transfer/sale of the membership interest in a GHI unit, in the event of a member's death.
- g. Revise the Complaint Procedures in the GHI Member Handbook.

Priorities to be Considered for Inclusion in the Strategic Management Plan

(Contributed by individual Board, Committee members and staff)

Attachment #2

- h. Formulate a policy to protect GHI from liability re: installation of outdoor structures by members.
- i. Decide on by-law revisions that are necessary for improved governance e.g., increase signature authority of the General Manager.

C. Financial Stability

- a. Ramp up Fee-for-service offerings
- b. Either pursue legislative action to change the Prudent Person Rule that restricts GHI investments or hire an investor management company to invest GHI funds.

D. External Communication

- a. Identify key external stakeholders and decide on measures that should be taken to improve our relationships with them.
- b. Continue to advocate the no-build option for the Proposed SC Maglev project.

E. Internal Communication

- a. Review current communication efforts and develop a plan for improving member engagement e.g.:
 - Engage the membership via the Court Communicator program.
 - Cultivate involvement in committees: offer incentives?
 - Implement a regular means by which the membership is informed about various topics (e.g., the importance of swales, why GHI permits are necessary, and the factors evaluated in reviewing and approving them; mold and how to minimize it, especially in block homes; health and safety; mosquito control, etc.). Revive the GHI Communicator?
 - Prioritize Social/Print Media for engagement and news purposes (Official FB page MUST be utilized).
 - Conduct a membership survey to obtain feedback on the recently completed HIP program.
 - Train members on how Yardi is to be used.
- b. Reformat the GHI handbook and develop a quick reference guide for frequently asked questions on rules. Make appropriate revisions to the Member Handbook to conform with new P.G. County zoning regulations regarding building improvements that are applicable to GHI.

GHI Committees and Task Forces

Elected Committees (per bylaws, descriptions from GHI website)

1. AUDIT COMMITTEE
A three-member Audit Committee, whose duties are described in Article VII Section 2 of the GHI Bylaws, monitors the overall operations of GHI and presents its findings and conclusions to the members in an annual report.
2. NOMINATIONS & ELECTIONS COMMITTEE
The responsibilities of the Nominations & Elections (N&E) Committee are described in Article VII Section 2 of the GHI Bylaws. The Committee is charged with soliciting candidates, announcing available elected positions in news media, and...

Board-Appointed Committees (descriptions from GHI website)

3. ARCHITECTURAL REVIEW COMMITTEE
The Architectural Review Committee (ARC) makes recommendations for preservation and enhancement of homes, yards, and common areas throughout the co-op (including parking and playground areas), advises the Board of benefits and drawbacks of member...
4. BICYCLE COMMITTEE
The Bicycle Committee was formed to review existing bicycling infrastructure in GHI and recommend improvements.
5. BUILDINGS COMMITTEE
The Buildings Committee advises the Board on maintenance, repair, and improvement programs for existing GHI buildings, and acquisition of new buildings. The Committee's recommendations include the following tasks: Review capital improvement and...
6. COMMUNICATIONS AND MARKETING COMMITTEE
To enhance communication with and among members of the Cooperative and the staff of Greenbelt Homes, Inc. through informing, educating, and reporting using a variety of communications channels as outlined in this Charter...
7. COMPANION ANIMAL COMMITTEE
The Companion Animal Committee (CAC) advocates for proper care and well-being of companion animals in GHI. CAC will work with Member Services in resolution of companion animal issues, educate members concerning responsible guardianship, and...
8. FINANCE COMMITTEE (mentioned in bylaws but not created in bylaws)
The Finance Committee assists the GHI Board in maintaining, protecting, and enhancing GHI's assets, while preserving the financial stability and sustainability of our cooperative community. Included in the committee's mission is: Being concerned...
9. INVESTMENT COMMITTEE (mentioned in bylaws but not created in bylaws)
The committee is responsible for overseeing the administrative and investment management policies of the corporation...
10. LEGISLATIVE AND GOVERNMENT AFFAIRS COMMITTEE
The Legislative and Government Committee (LGAC) is established to monitor, be informed, and advise the Board of Directors about legislative, judicial, and governmental matters that may affect GHI and its members...
11. LONG-RANGE PLANNING COMMITTEE
The Long-Range Planning Committee is empowered by the Board of Directors to study, discuss, and

make recommendations on any issues affecting GHI's ability to continue providing affordable, high-quality housing...

12. MEMBER OUTREACH COMMITTEE

The purpose of the Member Outreach Committee is to foster a cooperative spirit, encourage member participation in GHI, and provide avenues for member input on issues. It does this through promoting member education in GHI and cooperative principles, organizing outreach to members, providing opportunities for member participation, recruiting and recognizing volunteers, welcoming new members and planning and conducting special functions.

13. WOODLANDS COMMITTEE

The Woodlands Committee leads efforts to protect and manage the GHI woodlands, fosters their ecological health, encourages GHI members to enjoy nature recreation that has minimal environmental impact, and supports plant and animal biodiversity.

Board-Appointed Task Forces

14. Maglev – responding to the proposed construction of a magnetic levitation train.
15. Outdoor Structures – developing a policy to deal with trampolines and other temporary structures in members' yards.
16. Permits (under the Buildings Committee) – examining permit process.
17. Records Retention – determining which records of the corporation should be retained and how they should be stored.
18. RV and Boat Lot – developing a policy for use of the lot.
19. Solar Contract – developing a proposal for purchasing the solar energy system at the administration building.
20. Storm Water (under the Buildings Committee) – examining issues with storm water management.
21. Sustainability (under the Buildings Committee) – examining issues such as electric vehicles.
22. Transition – developing materials and processes to guide transitions to new staff, including a new General Manager, and to new elected leadership.
23. Website – developing a new public website, and consulting on how to best use features of the new IT system as they concern members.
24. Zoning – responding to zoning changes in Prince George's County.