

## **PART A- COOPERATIVE MEMBERSHIP**

- Section 1.0 Principles of Greenbelt Homes, Inc. (GHI)-
  - Section 1.1 GHI, a Membership Cooperative (include data on GHI properties and financial reports and annual audit)
  - Section 1.2 The GHI Charter
  - Section 1.3 GHI Bylaws
  - Section 1.4 The Mutual Ownership Contract (MOC) (include the transfer of Ownership Interest)
- Section 2.0 Organizational Structure of GHI
  - Section 2.1 Elected Official
  - Section 2.2 Standing Committees (add Task Forces at some point)
  - Section 2.3 Management Structure of GHI
- Section 3.0 Monthly Cooperative Fees
  - Section 3.1 Elements of Monthly Fees
  - Section 3.2 Payment Procedures (out of date now with Yardii)
- Section 4.0 Resale and Subletting Procedures
  - Section 4.1 Unit Resale Procedures
  - Section 4.2 Option for GHI to Repurchase a Unit
  - Section 4.3 Subletting (is it really subletting or is it renting?)
- Section 5.0 Occupancy Criteria
- Section 6.0 Member Complaints Procedure
- Section 7.0 Information Availability to Members (current Section XVIII)
- Section 7.0 GHI Members as Citizens of Greenbelt
  - Section 7.1 Individual and Corporate Representations
  - Section 7.2 City Government
  - Section 7.3 City Ordinances Affecting GHI (probably need to add NCOZ at some point)
  - Section 7.4 Available City Services

## **PART B-GHI STANDARDS AND REQUIRFEMENTS**

- Section 1.0 General Overview
  - Section 1.1 Adoption of Standards and Requirements
  - Section 1.2 Revision, Modification, and/or Deletion of Standards and Requirements
- Section 2.0 Maintenance Responsibilities
  - Section 2.1 Member Responsibilities
  - Section 2.2 GHI Responsibilities (no mention of common walkways, co-owned playgrounds, or alleyways?)
  - Section 2.3 Special Conditions
- Section 3.0 Interior Maintenance Standards for GHI Units
  - Section 3.1 Unit Interiors
  - Section 3.2 Fireplaces and Wood Stoves
- Section 4.0 Exterior Maintenance Standards for GHI Units
  - Section 4.1 General Maintenance
  - Section 4.2 Exterior Painting
- Section 4.0 Yard Line Descriptions
- Section 5.0 Improvements and Alterations

Section 6.0 Exterior Structures (sheds, gazebos, porches, decks, etc.; decks are currently in section X)

Section 7.0 Maintenance and Care of the GHI Yard

    Section 5.1 Lawns, Plantings, Hedges, Trees, etc .

    Section 5.2 Member Walkways

Section 8.0 Fences

Section 9.0 Privacy Screens

Section 10.0. Swimming Pools and Ornamental Ponds

Section 11.0 Rain Barrels

Section 12.0. Parking

Section 13.0 Companion Animals

Section 14.0 Miscellaneous Standards and Requirements

Section 15.0 Enforcement of GHI Standards and Requirements

Section 16.0 Exemptions to GHI Standards and Requirements