

AGENDA

GHI Companion Animal Committee

Tuesday, September 19, 2023

7:30 p.m.

Online Meeting

1. Approval of Agenda
2. Approval of Minutes
3. Members and Visitors
4. Animal Complaints
5. Zoom meeting for Committee Chairs on new website and Yardi portal
6. 2024 Budget Request
7. Schedule September Meet and Greet
8. *Explore resources to help address the increase in members not cleaning up after their dogs or leaving poop bags in common areas or on city property.
9. *Planning GHI Disaster Preparedness for Pets Event-Tentative date - October 21, 2023 - Event deferred to Spring 2024
 - a. Potential Participants - CERT, CART, Fire Department, Police Department, Other Committees – Member Outreach, Communications Committee, Buildings Committee, etc.
 - b. Materials Needed: Go Bags, CERT backpack, Upcoming CERT training?
 - c. Do we want to invite other GHI committees?
 - d. Invite city to sign people up for Greenbelt Alert system or show people how to do it.
 - e. *Take photos of members with their pets using member's phone.
 - f. *Cards informing first responders that member has dogs at home alone. Script for ICE on phones? Include description of pets, chip number.
 - g. *Use refrigerator to display important information about pets such as medications, other health-related issues, chip number.
 - h. *Before December, have a good idea of what we want to do with the Disaster Preparedness Event so we can start reaching out to groups and committees.
 - i. Other groups?
10. Lending Library -Structure --Kris White and Liz Tobey
 - a. Virtual Library – Annotated Bibliography
 - a.i. Links to World Cat (where available or Inter-library loan)
 - a.ii. Links to How to use World Cat? Does Liz know of a good how to?
 - a.iii. Links to How to use Marina for Inter-library loan (patron requests delivery to library)
(<https://www.pgcmls.info/borrow-from-other-libraries---interlibrary-loan>)
 - a.iv. Links to book summaries and to list of book retailers.
 - a.v. Links to other software such as Hoopla, Libby, and any relevant free apps
 - a.vi. Electronic format of the Virtual Library
 - b. Physical Library
 - b.i. Storage location– GHI Lobby
 - b.i.1. Physical, locked structure in GHI lobby (bookcase with doors) – GHI will provide bookcase. – In Process
 - b.i.2. Second Meeting with Deanna Washington – Conducted by email.

- b.ii. Procedures for borrowing and returning books – Draft being reviewed
- b.iii. Procedures for committee’s purchase of books – Final Draft
- 11. *Test Spreadsheet Layout (in PDF) for Virtual Library - September 20, 2023? (Needs to be in PDF format. Kris White will test file as user on Yardi.
- 12. Revised Procedures for Ordering CAC Physical Library Books – Final Draft
- 13. Draft Checkout and Return of Publications for CAC Physical Lending Library – Needs to be reviewed by Member Services
- 14. *Order books for the Physical Lending Library. First order in September. (list was attached to meeting notification.)
- 15. *Discuss content that we would like Dr. Ropski to address in our 2024 webinar. This webinar will be on dogs and managing nuisance behaviors.
- 16. *Priority on the reformatting and finishing the brochure and finish and order the business cards for the Committee.
- 17. Come up with a timeline for the Guide - Defer to October meeting
- 18. Fall inspection of the condition of the bag dispensers (Do in October?)
- 19. Explore the possibility of a dedicated Zoom account to store and provide access to videos that can be made available to members, such as the webinar on cats.
- 20. Explore the feasibility of a First Aid class that covers dogs and cats. Members would have to pay for the class. There are a lot of logistics that would have to be worked out.

Next meeting will be on **Tuesday, October 17, 2023.**

Kris White, Chair

Distribution:

Committee Members: Kris White, Debbie Cooley, Midge Cruz, Laura Kressler, Eldo Brown, Irv Wartell, Ellen Weiss, Elizabeth Tobey, Catherine Allen, Nancy Boyd, Board Liaison, Board of Directors, Audit Committee, Director of Member Services, Member Services Assistant, General Manager.