

## GREENBELT HOMES, INC.

### RECREATIONAL VEHICLE (RV)/BOAT LOT PROCEDURE

To further its commitment to provide a viable option for the storage of RV/Boat equipment, GHI offers the rental of spaces within the adjacent Lots located at the GHI Administration building (One Hamilton Place). The Lot is fenced and secured with locks. These RV/Boat Lot procedures include the policies for the use of the RV/Boat Lot, provided for the members of Greenbelt Homes, Inc. (GHI).

The intent of the RV/Boat Lot is to provide a storage option for useable equipment and not to store unsightly or unusable vehicles. Allowable equipment/vehicles include motorized & towed RV campers, boats on trailers, and utility garden trailers. Renters of the RV/Boat Lot can only store vehicles that are in working condition and display the required current registration/licenses.

At this time cars and trucks are not permitted to be stored in the RV/Boat Lot. Other prohibited items include, but are not limited to, building materials, lawn mowers, firewood, etc., stored outside of a vehicle.

The Member Services Department will perform monthly inspections of the RV/Boat Lot to ensure the upkeep of the Lot and that renters are in compliance with the guidelines stated within this procedure. All renters of the RV/Boat Lot must comply with this procedure and all terms, conditions and privileges are offered equally to prospective and current renters.

### GHI PROCEDURE

Any member who would like to rent a space at the RV/Boat Lot must contact the Member Services Department for an application. Prospective renters must provide the required current registration documentation to the Member Services Department to complete the application process.

All spaces within the RV/Boat Lot are designated and assigned to only one vehicle. Once an application is submitted, the prospective renter must bring the vehicle to the GHI offices for an inspection to verify that the vehicle is in working condition. The member is provided with an introductory tour of the Lot with a Member Services staff representative to make a selection of a vacant space, based on their location preference. Upon approval of a rental space, new renters are provided with a key to the security gate and are required to sign a lease prior to storage of any vehicle. All approved rentals are provided on a month-to-month basis and renters are required to provide at least a 30-day written notice when vacating their space. Current renters are allowed access to the RV/Boat Lot 24 hours daily.

Each renter is required to pay a monthly fee for the usage of a designated spot in the RV/Boat Lot. All fees associated with the usage of a designated spot in the RV/Boat Lot are subject to change at GHI's discretion.

In the event that there are no vacant spaces at the RV/Boat Lot, GHI's Member Services Department will manage a waitlist of prospective renters. GHI's Member Services Department will notify prospective renters on the waiting list via their preferred method of contact when a vacancy becomes available. All rental spaces within the RV/Boat Lot are on a first-come-first-served basis.

Renters are prohibited from storing vehicles that are registered to non-members. Members who fail to comply with this policy will lose their privilege to use the RV/Boat Lot.

#### Annual Registration

Each renter is required to provide current registration documentation annually on December 1<sup>st</sup>. GHI's Member Services Department will send a reminder notice to all current renters who do not provide current information for their vehicle on December 15th.

Renters who fail to provide current documentation are given 60 days' notice to either comply with the registration requirement, or remove their vehicle at their risk and expense.

Members may temporarily park their car in their assigned space while they are using their RV/Boat.

Any member who wishes to submit an application for an RV/Boat Lot rental or has questions regarding this procedure, may contact the Member Services Department at (301) 474-4161.