## Minutes GHI BOARD OF DIRECTORS

Special Meeting October 8, 2015

<u>Board Members Present:</u> Hess, James, Jones, Novinski, Ready Excused Absence: DeBernardo, Marcavitch, McFadden, Skolnik

Others in Attendance:

Eldon Ralph, General Manager Joseph Perry, Director of Finance Patrick Flynn Stephen Holland Phillip Payette Carissa Ralbovsky Kandis Wyatt, Audit Committee

Vice President Ready called the meeting to order at 7:00 p.m. Ed James served as the Recording Secretary.

## 1. Approval of Agenda

**Motion: Approve the agenda** 

Moved: Hess Seconded: James Carried 5-0

## 2. 2015 Underground Utility Repair Contract for 6F-N Hillside Road, 2nd Reading

Staff identified 6F-N Hillside as a site with underground storm drain piping that should be replaced due to fractured underground terra cotta piping leading to yard flooding and sidewalk ponding.

GHI formally solicited bids from three contractors. Two contractors provided bids. Mane-Line Utilities was the low bidder and has satisfactorily performed underground utility repair work in the past. Staff recommends that the Board of Directors approves a contract with them. The repairs will be funded from the Replacement Reserves fund.

A first reading authorizing Mane-Line Utilities to make the repairs was approved by the Board of Directors on October 1, 2015 during its regular session.

<u>MOTION:</u> The Board of Directors authorizes the Manager, for 2nd reading and final passage, to enter into a contract with Mane-Line Utilities Inc. for underground utility repairs at 6F-N Hillside, at its bid of \$22,895, plus 10% for contingencies, for a total not to exceed \$25,185.

Moved: James Seconded: Hess Carried 5-0

**MOTION:** TO ADJOURN:

Moved: James Seconded: Hess Carried 5-0

The meeting adjourned at 7:02 p.m.

Ed James Secretary